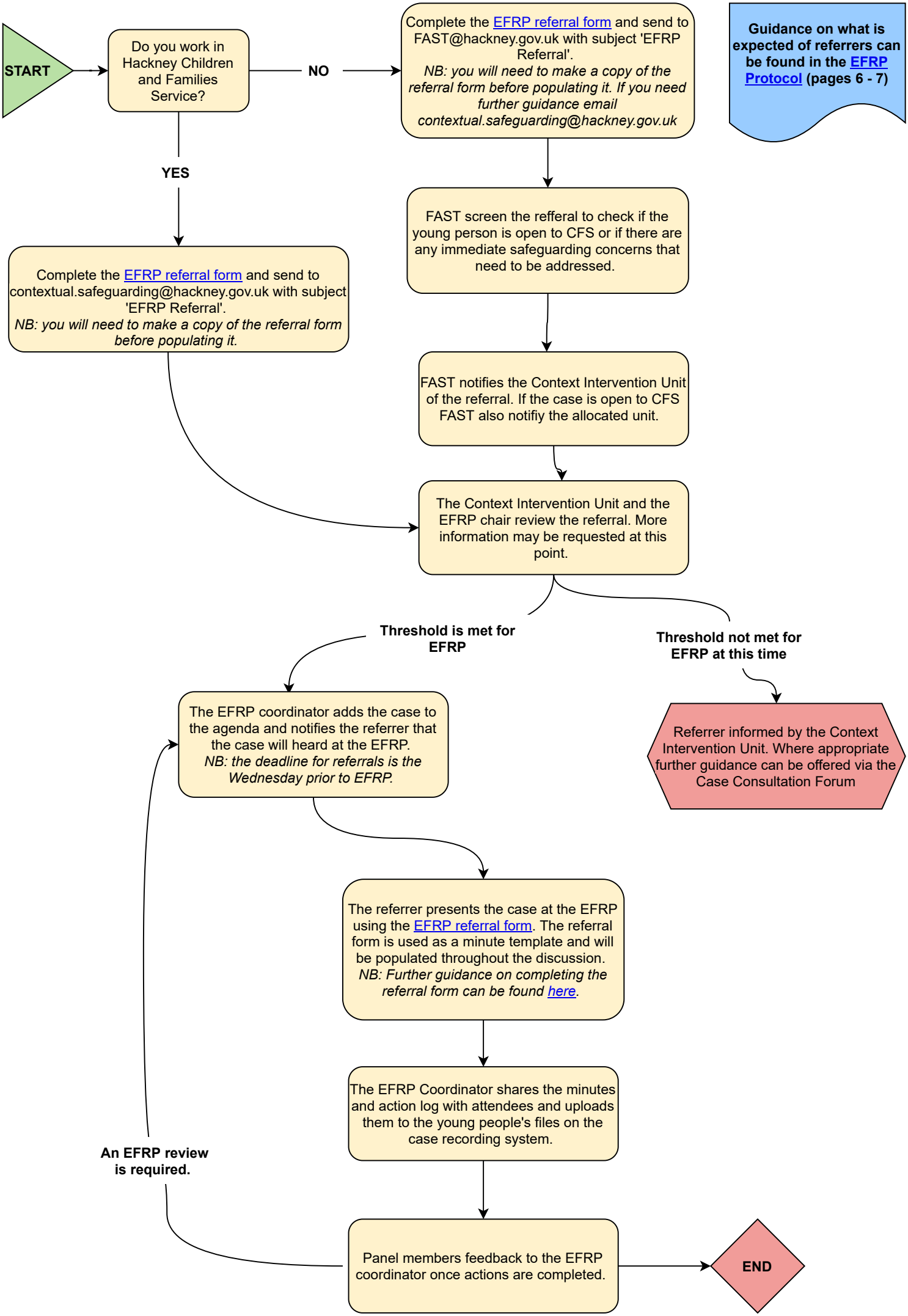
START
Do you work in Hackney Children and Families Service?
NO
Complete the EFRP referral form and send to FAST@hackney.gov.uk with subject 'EFRP Referral'.
NB: you will need to make a copy of the referral form before populating it. If you need further guidance email contextual.safeguarding@hackney.gov.uk
Guidance on what is expected of referrers can be found in the EFRP Protocol (pages 6 - 7)
YES
FAST screen the refferal to check if the young person is open to CFS or if there are any immediate safeguarding concerns that need to be addressed.
Complete the EFRP referral form and send to contextual.safeguarding@hackney.gov.uk with subject 'EFRP Referral'.
NB: you will need to make a copy of the referral form before populating it.
FAST notifies the Context Intervention Unit of the referral. If the case is open to CFS FAST also notifiy the allocated unit.
The Context Intervention Unit and the EFRP chair review the referral. More information may be requested at this point.
Threshold is met for EFRP
Threshold not met for EFRP at this time
The EFRP coordinator adds the case to the agenda and notifies the referrer that the case will heard at the EFRP.
NB: the deadline for referrals is the Wednesday prior to EFRP.
Referrer informed by the Context Intervention Unit. Where appropriate further guidance can be offered via the Case Consultation Forum
The referrer presents the case at the EFRP using the EFRP referral form. The referral form is used as a minute template and will be populated throughout the discussion.
NB: Further guidance on completing the referral form can be found here.
The EFRP Coordinator shares the minutes and action log with attendees and uploads them to the young people's files on the case recording system.
An EFRP review is required.
Panel members feedback to the EFRP coordinator once actions are completed.
END